

REGIONAL TRANSIT ISSUE PAPER

| Agenda Item No. | Board Meeting Date | Open/Closed Session | Information/Action Item | Issue Date |
|-----------------|--------------------|---------------------|-------------------------|------------|
| 8 | 8/12/13 | Open | Action | 7/24/13 |

Subject: Delegating Authority to the General Manager/CEO to Release the Request for Proposals for General Construction Management Support Services - 2013

ISSUE

Whether or not to delegate authority to the General Manager/CEO to release the Request for Proposals (RFP) for General Construction Management Support Services - 2013

RECOMMENDED ACTION

Adopt Resolution No. 13-08-____, Delegating Authority to the General Manager/CEO to Release the Request for Proposals for General Construction Management Support Services - 2013

FISCAL IMPACT

This action does not involve the expenditure of funds. The contract award, which will involve the expenditure of funds, will be presented to the Board as a future action.

DISCUSSION

The current General Construction Management Support Services (GCMSS) contracts expire November 4, 2013. Staff is requesting that the Board delegate authority to the General Manager/CEO to solicit proposals for new GCMSS contracts for various capital construction projects related to the light rail system and bus facilities. The scope of work will include a wide variety of Construction Management support activities, such as contract administration, inspection, material sampling and testing, survey verification, and community relations support services. Specific services may include acting as RT's representative to the construction contractors and the public with respect to activities at the construction site, interpretation of the requirements of construction contract documents, assessing the acceptability of a contractor's work, scheduling and coordinating material sampling and testing, managing the construction project and evaluating contractor claims.

The GCMSS contracts will have a three-year term for a variety of work tasks performed on a work order basis. There is no predetermined scope or dollar amount limit for an individual task. After negotiating the price for a work order, the General Manager/CEO, or his designee, will approve work orders with a price of up to \$100,000; work orders exceeding \$100,000 will require Board approval.

RT will have an Evaluation Committee to review and score proposals. The qualifying criteria will be weighted and outlined in the Request for Proposal. Because this is a procurement for

Approved:

Presented:

General Manager/CEO

Chief of Facilities and Business Support Services

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Architectural and Engineering Services, price can not be a part of the evaluation process but selected teams' submitted direct rates, fees and markups will be subject to RT's review.

The RFP document is nearly complete and final edits are being made at this writing. Staff recommends that the Board delegate authority to the General Manager/CEO to release the RFP for General Construction Management Support Services – 2013, to ensure that the solicitation process is complete and a new contract or contracts are awarded prior to expiration of the current contracts.

Approved:

Presented:

General Manager/CEO

Chief of Facilities and Business Support Services

RESOLUTION NO. 13-08-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

August 12, 2013

**DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO
RELEASE THE REQUEST FOR PROPOSALS FOR GENERAL
CONSTRUCTION MANAGEMENT SUPPORT SERVICES - 2013**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Board hereby delegates authority to the General Manager/CEO to
release the Request for Proposals for General Construction Management Support Services
– 2013.

THAT, the Request for Proposals when released, must be advertised pursuant to
the provisions of the RT Procurement Ordinance.

PATRICK HUME, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: _____
Cindy Brooks, Assistant Secretary